Access Idaho Steering Committee
Information Technology Resource Management Council (ITRMC)

September 24, 2009, Meeting Minutes
(Approved by Committee November 19, 2009)

The Access Idaho Steering Committee monthly meeting was held on September 24, 2009 at 1:30pm, in Room 155, LBJ Building, 650 W. State St., Boise, Idaho.

ATTENDANCE

Members/Designate(s) Present:	Members Absent:
Bill Farnsworth, ITRMC & Office of the CIO	Chuck Goodenough (SOS)
Dave Taylor (Health and Welfare)	Dave Tolman (ITD)
Brett Richard (Dept. of Labor)	
Jeff Walker, (Access Idaho)	

APPROVAL OF PREVIOUS MEETING MINUTES
— The minutes from July 16, 2009 were approved with one minor correction.

REPORTS AND UPDATES
— Mr Walker presented the monthly General Manager's report which was reviewed by the Committee. The committee discussed promoting PayPort to the state agencies and balancing new application development with the maintenance of existing applications.

SERVICE LEVEL AGREEMENTS (SLAs)
— The committee reviewed and accepted Addendum C of the Idaho State Historical Society SLA, and the SLA and Addendum A for the Division of Human Resources. (Mr. Tolman reviewed and accepted by email.)
— The Addendums E for the Board of Pharmacy and State Bar will be held for review at the October committee meeting.

COMMITTEE REVIEW OF DOT GOV DOMAIN NAMES
The committee reviewed the following dot gov domain names with no issues or objections (Mr Tolman confirmed by email that he had no objections):
- Ipro.idaho.gov
- Panflu.idaho.gov

NEW BUSINESS
The committee discussed the following:
- Attendance of members at committee meetings and possibly a new member representing the small agencies.
- Meetings with Scott from NIC with Mike Gwartney, Governor's Office Staff and Transportation Department.

NEXT MEETING
The next Access Idaho Steering Committee meeting is scheduled for October 22, 2009, from 1:30 – 3:30 in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully Submitted,

Sally Brevick, ITRMC Assistant